

STANDING COMMITTEE
ANNUAL REPORT TO COLLEGE COUNCIL
Clackamas Community College

DUE DATE:

Submission Date: 6-5-20

Year: 2020		Committee Name: Assessment Committee	
Committee Chair: Elizabeth Carney		Committee Members: : Jennifer Bown, Elizabeth Carney, Jil Freeman, Shalee Hodgson, Jason Kovac, Kelly Mercer, Dave Mount, Lisa Anh Nguyen, Lisa Nielson, Lisa Reynolds, kjirsten severson, Yvonne Smith, Mary Jean Williams	
College Council Liaison: Elizabeth Carney			
Location of Minutes: Shared drive			
Committee Meeting Schedule: Once per term; more often as needed			
Committee Rotation Schedule:			
Charge of Committee:			
<p>The purpose of the Assessment Committee is to provide consultation and recommendations regarding the academic assessment process and policies at CCC. The Committee reviews the assessment process and activities at CCC in order to note effective practices, identify any areas for improvement, and build capacity for useful, faculty-led academic assessment.</p> <p>The committee is tasked with the following responsibilities:</p> <ul style="list-style-type: none"> • Promote and maintain faculty governance of the academic assessment process, specifically, but not limited to, program assessment. • Provide direction and boundaries for academic program assessment practices, drawing from the national assessment conversation, best-practice literature, engagement with CCC faculty and administration, and the local needs and context of CCC academic programs. • Make recommendations to the administration and relevant offices and committees regarding policies and practices that involve assessment. • Make recommendations to the administration and relevant offices and committees regarding needs for resources and professional development programming for assessment. • Provide feedback directly to programs about their assessment practices based on peer-review criteria determined by the Assessment Committee. Feedback to programs is formative in nature, aimed at supporting programs in improving their assessment process. • Annually review CCC’s assessment practices and report a summary of those practices along with recommendations to the Mission Fulfillment Committee. In determining the focus and structure of the report, the Assessment Committee considers its committee-defined direction and 			

boundaries for assessment practices (see bullet #2 above) as well as considering the accreditation reporting and other needs of the Mission Fulfillment Committee.

- The Committee does not have responsibility for enforcing faculty compliance with required assessment work. For example, if the Assessment Committee report to the Mission Fulfillment Committee shows that some programs are not doing required assessment work, the follow-up falls with the administration.

Mission Statement of Committee:

Guide and support faculty-led academic assessment at CCC and promote a culture of engagement with teaching and learning.

Goals/Objectives for Year:

Analyze annual assessment report and plan results and accreditation results.

Identify challenges and improvements needed to assessment system and college support.

Revise report and plan templates for 2020 reporting cycle.

Other Issues Dealt With, if applicable:

Outcomes of Year's Goals and Objectives:

Analyzed reports and plans from all academic programs that submitted them.

Reviewed accreditation feedback.

Developed a description of what a college with effective assessment, teaching & learning would be like for students, faculty, and the college as a whole.

Reviewed our current institutional structures, processes communication, and campus practices for what exists and ways to strengthen.

Gave feedback directly to each program that reported, and coordinator and coaches provided direct support to programs.

Revised the 2020 report and plan templates.

Delayed the report and plan due dates from October to December 2020 in response to the pandemic.

Cancelled some planned committee work in Spring due to the pandemic, including inviting Tim Cook to an assessment meeting.

Current and Future Issues:

Helping address systemic challenges that could undermine continued development of assessment at the college, including the need for better integration of assessment with college initiatives and with the work of other committees and groups.

Continued advocacy for support for faculty in doing this work.